



# Email Invoicing Set-Up Request Form

Customer Account Information:

Customer Name: \_\_\_\_\_

Account number	Name (dba)	Address	City, State Zip

Email Invoicing Options (please mark one):

Email invoicing (replaces paper invoicing)

Excel invoicing (contains links to images in excel file and replaces paper invoicing)

Invoicing Schedule (please mark one):

Daily

Weekly (Friday distribution)

Email address(es) for invoice delivery:

Requestor contact information:

Name:	
Email address:	
Phone Number:	

For AAA Cooper Transportation and Midwest Motor Express customers, please send completed request form to [invoice@aaacooper.com](mailto:invoice@aaacooper.com). If you have any additional questions or feedback regarding these new billing options, please contact [invoice@aaacooper.com](mailto:invoice@aaacooper.com).